

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 23 October 2024 at 7.30 pm

295/24: Public Participation

One member of the public was in attendance and gave an update on the Baptist Churchyard Information Board which had been funded by Martham Boat Dyke Trust. Thanks, were also given to the ongoing support from the Bure Valley Conservation Group who help by cutting the grass and nettles and the ongoing support from Norfolk Wildlife Trust. Cllr Pallett requested for the Parish Council to contact both organisations to thank them personally. **Action: Clerk**

296/24: ATTENDANCE

Present: Cllrs Bob Fossey (Chair), Ian Bradford, Terry Watson, Lee Pallett, Graham Bye, Colin Starkings, Sharon Coates and Vick Smith. Officer present: Parish Clerk S. Kent.

Apologies: were received and accepted from Cllr Adam Sayer – holiday.

297/24: DECLARATIONS OF INTEREST AND DISPENSATIONS

1. Declaration: Members declared interest in the following areas.

Cllr Bradford – Martham Coronation Recreation Ground (MCRG) trustee, Martham Boat Dyke Trust and Martham Football Club Chairman.

Cllr Watson - Martham Coronation Recreation Ground trustee and allotment plot holder.

Cllr Starkings as allotment plot holder

Cllr Pallett – Social Club representative.

Cllr Bye – Allotment plot holder and Village Hall representative

2. Parish Councillor Register of Interests

GYBC is currently conducting a review of the Parish Councillor Register of Interests (ROI) to ensure compliance. Declarations of interest forms have been circulated and are available at the meeting for completion. Once completed by members all declarations of interest forms will be required to be submitted to the Electoral Services Team.

It was **NOTED** that all councillors in attendance completed a form for submission to GYBC in the presence of the Parish Clerk and Proper Officer of the Council.

298/24: MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 18 September 2024. **AGREED**

299/24: MATTERS ARISING FROM PREVIOUS MINUTES

4.1. Casual Vacancy

GYBC Electoral Services have given notice of the casual vacancies in the office of Parish Councillor for Martham. An election to fill the said vacancies will be held within sixty days (computed in accordance with the provisions of the Local Government Act, 1972) if by 4 and 12 November 2024 a request for such an election is made in writing to the Returning Officer of the Council, the Parish of Martham will fill the vacancy on that Council by co-option. **NOTED**

4.2 Councillor updates. To receive updates from Councillors since the last meeting.

Cllr Smith - continues to update all communications including the website/Facebook/NR29 Guide/newsletter, local groups and welcome pack.

Cllr Coates – A footpaths meeting with NCC Officers, local farmers and residents had gone well with a great deal of effort on her part to unravel a complicated list of issues. Defibrillator project work continues. Business Continuity work is also in progress with no response from GYBC yet.

Cllr Bradford – no new updates.

Cllr Fossey – Speed Awareness sessions and data analysis, Defibrillator project and ongoing with the cabinet/post. Chairman communications and ongoing support to the Clerk.

Cllr Starkings – work on the gate for the SMEE continues

Cllr Pallett – no new updates.

Cllr Watson – has spoken to an allotment plot holder enquiring about future hedge cutting.

Cllr Bye – work on the allotment noticeboard, attendance at the Village Hall AGM.

300/24: CORRESPONDENCE/CONSULTATIONS

5.1. Carols on the Green - request for access to use the Village Green. **AGREED**

5.2. Remembrance Sunday - 10 November 2024

To note the invitation to all Parish Councillors to attend the Martham Remembrance Sunday Service on Sunday 10 November 2024 at 10.15 am at St Mary the Virgin in Martham and for a Councillor to consider undertaking a 'reading'. Cllr Bradford and Fossey agreed to attend. A wreath from the Royal British Legion has been purchased. Cllrs Smith will also be attending, and Cllr Coates confirmed her attendance agreeing to undertake the reading if the Chair was unable. Cllr Coates also kindly offered to contact the vicar to confirm the council attendance.

Action: Cllrs Fossey/Bradford/Coates

5.3. Norfolk Police and Crime Commissioners Police and Crime Plan Consultation. **NOTED**

The consultation will run from Monday 2nd September until 5 pm, 1st November 2024.

<https://www.norfolk-pcc.gov.uk/police-and-crime-plan/police-and-crime-plan-202529-consultation/>

301/24: PLANNING

To consider applications and decisions received from Great Yarmouth Borough Council, Broads Authority, and Norfolk County Council.

1. Great Yarmouth Borough Council - to consider applications and decisions received [GYBC Applications](#):

6/24/0805/TRE Council Comment: No Objection	5 Alder Avenue Martham NR29 4FA	Proposed works to tree - T1 Oak (TPO No.10 2016) - Laterals on eastern side of crown to be pruned back by 1m; overall crown reduction; height reduction by 3m	09-10-24	Works to TPO trees	Undecided
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<u>06/24/0754/TRE</u> Council Comment: No Objection	Land to rear of 5 Alder Avenue Martham NR29 4FA	Proposed works to trees (TPO No.7 2107) - Crown reduction, limbs below 2 meters to Oak tree; (TPO No.10 2016) - Crown reduction, limbs below 2 meters to Oak tree	24-09-24	Works to TPO trees	Undecided
<u>06/24/0732/TCA</u> Council Comment: No Objection	30 Repps Road Martham NR29 4QT	Proposed works to a tree in a conservation area - crown reduction	14-09-24	Trees in Con.Area	Undecided

Decisions received from GYBC: NOTED

<u>06/24/0399/TCA</u>	South of The Green and East of Martham Residential Care Home Martham	Proposed works to tree in a conservation area - T2 Cherry - Raise lower canopy by approx 2.5m from ground level; Remove low branches overhanging access way	14-05-24	Trees in Con.Area	NO OBJECTION
<u>06/24/0400/TRE</u>	South of the Green and east of Marth Lodge Residential Care Home	Works to a tree protected by Tree Preservation Order (ref. TPO No.7 2013) - T1 Copper Beach - Raise the lower canopy by approx 2.5m from ground level	14-05-24	Works to TPO trees	APPROVE
<u>06/24/0402/TCA</u>	20 The Green Martham Great Yarmouth NR29 4PA	Proposed works to trees within a Conservation Area: Reduction of the canopy by 2m, including the overall height and lateral branches; and crown lift up to 8m	14-05-24	Trees in Con.Area	NO OBJECTION

<u>06/24/0338/HH</u>	16 Willow Way Martham NR29 4SH	Removal of existing conservatory; Erection of single-storey rear flat-roof extension with rooflight	29-04-24	Householder	APPROVE
<u>06/24/0258/NMA</u>	Land north of Hemsby Road Hemsby Road Martham NR29 4QG	Non-Material Amendment to pp 06/20/0390/F (Residential development of 112 dwellings and open space) - Changes to approved materials and location of electricity substation	09-04-24	Non-Material Amendment'	Accept Amend Notice

2. Broads Authority – no applications and decisions were received:

3. Norfolk County Council - Consideration was given to the application received: **NOTED**

Norfolk Minerals and Waste Local Plan: Publication of proposed Main Modifications and Additional Modifications. The County Council has published the proposed Main Modifications of the Norfolk Minerals and Waste Local Plan (NM&WLP). These have been published to allow representations on the soundness and legal compliance of the Main Modifications to be made, over an eight-week period, between 9am on 17 October to 5pm on 13 December 2024. [View and respond to the proposed Main Modifications](#)

302/24: PROJECTS

To receive updates:

1. Defibrillator project - Cllrs Coates/Fossey shared an update found at Appendix A.
2. Speed Awareness – Cllr Fossey shared an update on the SAM2 Sign and Speed reduction sessions. Training has been requested and more brackets ordered considering the weight of the unit and challenge for one person to keep moving the sign.

303/24: VILLAGE MATTERS: To receive updates:

1. Coop refurbishment – Cllr Fossey shared an update as work started on 18 October 2024 and is expected to last four weeks. Negotiation of shared costs to the surface is ongoing. It was noted that no permission or notification of works had been received by the council.
2. Use of the Green – to note complaints about picnic tables – Cllrs **AGREED** to request for a polite letter to be sent to request removal of the benches due to potential damage. **Action: Clerk**

304/24: FINANCIAL MATTERS

1. Income and Bank Balance

An update on income received, a bank balance, and reconciliation was received*.

2. Expenditure

Expenditure payments up to and including October 2024 were **AGREED**.

3. Precept

Receipt of the precept of £49,400. **NOTED**.

4. External Audit Report

The interim audit report has been received. Conclusion of the audit had also been received.

5. Budgeting - The work on setting the budget will start in November-December 2024.

- Cllrs to consider any Councillor training requirements for the year ahead.

6. Insurance - The renewal of the council annual insurance policy was **NOTED**.

305/24: ADMINISTRATION

1. Annual Parish Meeting - Preparation for the annual meeting

Early planning of the Annual Parish meeting was discussed. The **AGREED** date for the meeting will be Wednesday 23 April 2025. **Action: Cllrs /Clerk**

2. Retirement - The retirement of upstanding community members. It was AGREED for Cllr Smith to deliver a thank you card on behalf of the Parish Council. **Action: Cllr Smith**

3. Allotments - The Parish Council administers allotment plots which are located off Cess Road in Martham. The Council website has details of the costs of a plot, how to pay, and a copy of the tenancy agreement. This information has been available since 2018, and more recently a form for applicants to add their names to the waiting list has been added. More details can be found here: <https://marthampc.org.uk/parish-council/allotments/>

An update from committee members was received. Consideration was given to the next steps required including: - invoicing format, notice board, waiting list and the ongoing works list. It was **AGREED** for all committee members to meet to discuss the items and fees.

Action: Allotment Working Group

305/24: NEXT FULL COUNCIL MEETING – Wednesday 20 November 2024

306/24: The meeting closed at 9.00 pm

Chairman..... Date.....

***Payments List Oct 2024**

C. Starkings	SMEE GATE	192.19	BACS
Martham DIY	PARISH COUNCIL	27.87	BACS
Norse Eastern Ltd	CC Bin Empty	31.08	BACS
RBL Wreath	Remembrance Service	29.49	BACS
Gallagher Insurance	Administration	1350.42	BACS
Garden Club Grant	Open spaces	350	BACS
CC phone	Plan	57	DD
Phone	BT	70.42	DD
Projector screen	Community Centre	79.99	BACS

HMRC/SLA/PENS	Oct-24	3419.03	BACS
V. Smith	Jetpack web costs	87.81	BACS
Ring Doorbell	CC EXPENSES	45.99	BACS
Unity Bank	Bank standing charge	18	BACS
R Scott	LITTER PICKING	348.5	BACS
Total		<u>6107.79</u>	

Income

Community Centre	Electric Charging Point	7.05
Outside spaces	Recycling	12
Open spaces	Allotments	52
Total		<u>71.05</u>

Balance per bank statements

Santander Savings	1,660.01
Santander Current	2,058.50
Nationwide Savings Building Society Account	31,411.11
Unity Trust Current Account	73,285.60
Lloyds	354.53
Total	<u>108,769.75</u>

Appendix A. Defibrillator update

Defibrillators in Martham: Our Village is all heart!

A year of community effort and generosity will save lives.

What started with a new defibrillator on Martham Fire Station has developed into a network of at least six in the village. This is thanks to generous support of fundraising efforts and donations to Heart2Heart by Martham Parish Council, individuals, Flegg High School and other village organisations. We're pleased to see that the appearance of more of these life-saving yellow boxes has inspired others in the village to raise funds to install their own.

Generous donations from villagers through book/jigsaw sales, our fundraising page, a quiz night in the first half of the year resulted in over £900 being raised. Defibrillators were also fully funded, through separate donations to Heart2Heart, by Dale and Kerri Bushby-Page in memory of Stanley Bushby as well as another by James Chapman at Clarkes Farm. Flegg High School installed a Defibrillator thanks to their own fundraising efforts. Martham Boats now has a defibrillator following Joan Shaw's fundraising initiative.

The darts team from The [Victoria Inn, Martham](#) and Keiran Pascoe's darts team from [Martham Sports and Social Club](#) very kindly donated their 'Martham Summer of Darts' competition first and second prize monies totalling £772.43.

Martham Carnival committee presented a cheque worth an amazing £2000 destined for Heart2Heart Norfolk to Martham Parish Council to go towards a defibrillator at Martham Village Hall kindly agreed to by the hall's managing committee.

Further locations for the Defibrillators funded by this years' efforts through our Defibrillator Project will be announced as soon as they are confirmed and agreed.

We have a quiz planned for the 9th November at 6.45pm at Martham Village Hall. £5 a ticket. Bring your own food and drinks. Raffle prize donations would be gratefully received if you would like to contribute to the evening's fund raising. Booking is essential with only a few tables left. Call Sharon Coates or text to book on 07746769139.

A big thank you to everyone who has supported this and similar projects in Martham to help save lives this past year.

Cllr Sharon Coates