

MINUTES OF MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham
Wednesday 18 December 2024 at 7.30 pm

320/24: Public Participation – In line with standing orders, each public member may address the Council for a maximum of five minutes in relation to items on the agenda.

- SMEE Project – an update was received. Thanks were passed to Cllr Starkings and the Volunteers who help in all the wildlife areas.
- Benches in the Dissenters Graveyard – the Parish Council welcomes donations for this.
- Donation of a brush cutter has been received. Norfolk Wildlife Trust is paying for this training. A helmet and a harness are required. Suggestions were made to access the Boat Dyke Trust at the next suitable grant awarding window.
- Cllr James Bensly gave an update on the recently published white paper. He offered his support for any

321/24: ATTENDANCE

Present: Cllrs Fossey, Starkings, Bradford, Sayer, Bye, and Watson and Coates.

Apologies: Cllrs Smith and Pallett.

The Parish Clerk was also in attendance.

322/24: DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 Declarations

No new declarations were made. **NOTED**

323/24: MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on November 2024 were **AGREED**.

324/24: MATTERS ARISING FROM PREVIOUS MINUTES – for information only

1. The Parish Council Gazebo has been purchased and delivered.
2. Christmas Tree and Lights – Cllrs Bradford, Fossey, and Starkings gave an update on the installation. Thank you, cards have been, delivered by the Chair to recognise the volunteers who supported the installation.
3. Access to the Green – Cllr Fossey added how Cllr Andy Grant had agreed to install posts on the green next to the Kebab shop due to the damage being incurred.
4. Parish Online Training – Circulated to Cllrs
5. Village Signposts – posts have been installed and secured as per the specification.

325/24: CORRESPONDENCE/CONSULTATIONS

1. Parking:

Waitings Lane Parking

Inconsistent parking has been causing issues taking up more spaces than necessary. It was **AGREED** to obtain prices for signs for this area and the Parish

Use of the Central Car Park

Increased parking across the village

A member of the public has contacted the parish council with concerns about the increased car parking in the village.

Road markings

2. Bench - permission to place a memorial bench – Cllr Bradford
3. Thank you - Email of thanks from Bure Valley Conservation and Norfolk Wildlife Trust. **NOTED**
4. Cricket Club - request from Cricket Club for use of the outside area of the community centre. Storage for materials was requested for the area around the Community Centre.

It was **RESOLVED** to permit access to the compound area if possible as the community centre is booked.

326/24: PLANNING

To consider applications and decisions received from Great Yarmouth Borough Council, Broads Authority, and Norfolk County Council.

327/24: Great Yarmouth Borough Council - to consider applications and decisions received [GYBC](#) Applications:

- a) **Application No: 06/24/0892/HH: Development:** Restoration of walls and roof to ancillary outbuilding, including infilled doorways and 4.no new rooflights.
Location: Brooklyn House, 27, The Green, Martham.

COUNCIL COMMENT: Concerns were raised in relation to access and potential damage to the Village Green so the path should be kept clear and clean.

- b) **Application No: 06/24/0867/F: Development:** Subdivision of residential garden curtilage, creation of new road access, and erection of a 1x3-bedroom self-build or custom-build dwelling with associated parking.
Location: Mill House, 53 Hemsby Road, Martham, NR29 4QQ.

COUNCIL COMMENT: Concerns were raised about access to construction vehicles and parking whilst work takes place.

- c) **Application No: 06/24/0796/F: Development:** Erection of an agricultural building and associated new hard surfacing.
Location: Grove Farm, East Coast Growers Ltd, Lettuce Lane, Martham, NR29 4TY.

COUNCIL COMMENT: No objection

- d) **Application No: 06/24/0797/F: Development:** Use of agricultural land for the siting of 8no. 6-person static caravans for seasonal occupation by agricultural workers, plus one shipping container to be used as a laundry facility; Installation of a wastewater treatment plant; Creation of hardstanding as surfacing for the caravans.
Location: Grove Farm, East Coast Growers Ltd, Lettuce Lane, Martham, NR29 4TY.

COUNCIL COMMENT: No objection

e) Local Plan – Great Yarmouth Borough Council

Publication of the Great Yarmouth Local Plan (Pre-Submission Document) - Consultation Period: 6th December 2024 to 31st January 2025

Great Yarmouth Borough Council is preparing a new Local Plan to replace the existing Core Strategy and Local Plan Part 2. Great Yarmouth Borough Council published the Final Draft Local Plan under Regulation 19 of the Town and Country Planning (Local Planning) Regulations 2012 on 6th December 2024. The new Local Plan sets out a strategy for the development of the Borough over the period to 2041, the amount of new development needed, and determines where that development will go and how it should be delivered. The new Local Plan contains planning policies that will be used in determining planning applications.

The Parish Council are invited to make representations (comments) on the document between 6th December 2024 and 31st January 2025. Following the representations period, the plan together with all duly-made representations will then be submitted to the Secretary of State for independent examination. A Planning Inspector will then determine whether the Final Draft Plan is 'sound' and legally compliant by holding a public examination.

Please note that representations on the Final Draft Local Plan can only be accepted if they relate to 'soundness' and 'legal compliance', because this is what the Planning Inspector will be considering at the Examination in Public. These terms are explained in the Guidance Note which is available on the Council's website: <https://localplan.great-yarmouth.gov.uk/article/9963/Emerging-Local-Plan>.

The documents which have been published comprise:

- 1) **Final Draft Local Plan (Regulation 19)**
- 2) **Final Draft Policies Map (Regulation 19)**
- 3) **Supporting documents:**
 - a) **Sustainability Appraisal Report**, showing how the different potential options and potential effects of the plan were evaluated.
 - b) **Habitats Regulations Assessment Report**, showing how the potential impact of the Local Plan on internationally protected habitats and species was evaluated and is addressed.
 - c) **Consultation Statement**, detailing how the Council have considered comments on the Local Plan during previous stages of consultation.
 - d) **Other supporting and evidential documents**, forming the evidence base.

The documents are available to view on the council's website: <https://localplan.great-yarmouth.gov.uk/article/9963/Emerging-Local-Plan>.

COUNCIL COMMENT: NOTED

328/24: Broads Authority

To consider applications and decisions received. **NONE**

329/24: Norfolk County Council

To consider applications and decisions received. **NONE**

330/24: Other Consultations:

Great Yarmouth Community Infrastructure Levy (CIL) Draft Charging Schedule. Representations Period: 6th December 2024 to 31st January 2025

Great Yarmouth Borough Council is preparing a new Local Plan to replace the existing Core Strategy and Local Plan Part 2. As part of the preparation of the plan, the Council has considered whether it would be appropriate to introduce a Community Infrastructure Levy (CIL). Consequently, following the March to May 2024 preliminary CIL consultation, the Council has produced a draft charging schedule and supporting evidence documents.

CIL is a levy which local authorities can introduce to require developers to make financial contributions towards the provision of infrastructure to support new development. Most development has some impact on the need for infrastructure and services, or benefits from them. CIL helps to ensure that the infrastructure that is needed to make development acceptable is funded and delivered.

The Parish Council are invited to make representations (comments) on the Community Infrastructure Levy (CIL) Draft Charging Schedule between 6th December 2024 and 31st January 2025. Following the representation period, the Council will submit the CIL Draft Charging Schedule (and supporting evidence base) for independent examination, in accordance with Section 212 of the Planning Act 2008 (as amended).

The CIL Draft Charging Schedule and supporting evidence are available to view on the Council's website: cil.planning.great-yarmouth.gov.uk. – Next meeting. **Action: Clerk**

331/24: PROJECTS

To receive updates:

1. Defibrillator project

Cllrs Coates/Fossey gave an update on the latest defibrillator installation purchased with funds donated by the Carnival Committee. Although the location of the Village Hall was agreed in principle, upon further inspection the location suggested, was deemed unsafe for installation and inappropriate for access to the users.

Whittaker's Carpets agreed to place the unit outside their shop with electrical connections inside and gave a donation of £500. Another volunteer has come forward to be a custodian of the units.

2. Speed Awareness

Cllr Fossey – sessions are on hold due to volunteer availability and poor weather. The sign is going to be placed in the areas approved by Norfolk County Council Highways.

332/24: VILLAGE MATTERS

To receive updates:

1. Garden Club

Cllr Coates gave an update on the change in leadership of the Garden Club. Sue and Richard Pickles are retiring. Thanks, were issued by the Council for their 25 years of service. Cllr Coates volunteered to deliver a 'thank you' card.

2. Playing Field Park Improvements

The Clerk gave an update on the request for developers to improve the main playing field area park. More details will be received in the new year – 2025 on what is possible. The fence has been repaired. The Cricket nets have been removed due to vandalism. Nets are not required at the current club level.

333/24: FINANCIAL MATTERS

To consider the following matters:

1. Income and Bank Balance

An update on income received, a bank balance, and reconciliation was accepted to 30 November 2024. **AGREED.** Payments for November previously circulated were also **AGREED.**

2. Budget Setting

Consideration was given to setting the Precept in line with budget discussions for 2025/2026. It was **RESOLVED** to set the Precept at £105,000. The Finance Chair reiterated that this was in line with the loss of 27 Band D houses = £2000 from the previous year's budget. This is because more homes are accessing tax council support. In addition to this, consideration was given to the costs of inflation. An overall increase of £10,000 to the budget was **AGREED.** This equates to an increase of £9.15p per annum from £71.25 to £80.40 for the year which equates to an 18p increase per week for a Band D Property. It was **UNANIMOUSLY RESOLVED** to agree on this sum.

3. Policies – to adopt/note new and reviewed presented policies.

All policies were **AGREED.**

4. Banking Arrangements

- It was **RESOLVED** to add Cllr Bob Fossey to the list of signatories.
- It was **RESOLVED** to open a Unity Trust Savings Account.
- It was **RESOLVED** to close the Santander & Lloyds Accounts once balances have been transferred.
- It was **RESOLVED** to proceed with an application for a Unity Trust Multi-Pay Card.

Scrutineer: To consider the appointment of Cllr Vick Smith as Scrutineer for 2025/2026 - Cllr Smith sent her apologies so it was **AGREED** to discuss at the next meeting. **Action: Clerk**

Projector Purchase

It was **RESOLVED** to purchase the projector as proposed for the Community Centre up to the value of £1000. **Action: Clerk**

334/24: ADMINISTRATION

Councillor updates

Cllr Bob Fossey – Defibrillator installation at Whittaker’s, SAM2 sign has been repositioned, ongoing work with the medical centre sign and is weather dependent. UK Power Networks engagement and

Cllr Colin Starkings – Finance Committee work.

Cllr Ian Bradford – Christmas Tree installation.

Cllr Sharon Coates – Defibrillator fundraising, and Christmas Tree installation support.

Cllr Graham Bye – Village Hall representation and engagement with the Care Home. Maintenance on the noticeboards continues.

Cllr Terry Watson – footpath walking. Martham Ferry footpath which is regularly flooded.

Cllr Adam Sayer – allotments continue and the work on tidying the Playing Field/Community centre area is in progress with Cllr Pallett’s help.

335/24: NEXT FULL COUNCIL MEETING

The date of the next meeting was agreed for Wednesday 15 January 2025

336/24: MEETING CLOSE

The meeting finished at 9.00 pm

Signed.....

Chair.....