

# MINUTES OF NOTICE TO ATTEND MARTHAM PARISH COUNCIL MEETING

Held at the Community Centre, Playing Field Lane, Martham on  
Wednesday 19 March 2025 at 7.30 pm

## **PUBLIC PARTICIPATION**

Members of the public raised some issues regarding the state of the village including:

- **Potholes** and areas which were deemed as areas for potential flooding. **Hall Road Ditch** needs looking at as this is not being maintained. The Chair added that these issues can be reported on the NCC website here <https://www.norfolk.gov.uk/article/39652/Report-a-highways-problem>
- **Christmas Tree removal.** Mr Chapman agreed to take the Christmas Tree away each year if he is asked. The Chair thanked him for his support. Help for this was requested for the future. The matter of charging for access to the Green was also raised.
- **Litter Picking** - another member of the public raised the matter of need for frequent litter picking in areas of the and irresponsible dog walkers and fouling which can be reported here: Great Yarmouth Borough Council <https://www.great-yarmouth.gov.uk/report-a-street-problem>

The Clerk added how the Parish Council have moved on from just a reporting body and have been promoting a culture which encourages members of the public to report issues directly to those organisations responsible. Cllr Smith updates the Report It page on the Parish Council website found here <https://marthampc.org.uk/problems/> regularly. The Clerk agreed to add these links to the minutes. **Action: Clerk**

Great Yarmouth Borough Council <https://www.great-yarmouth.gov.uk/report-a-street-problem>

The screenshot shows the header of the Great Yarmouth Borough Council website. It includes the council logo and name, and navigation menus for Residents, Businesses, and Your Council. Below the header is a breadcrumb trail: Home > Residents > Protecting people and the environment > Report a street problem. The main heading is 'Report a street problem'. To the left is a 'Contents' sidebar with links to 'Introduction', 'How do I report an abandoned vehicle?', and 'How do I report fly-tipping?'. The 'Introduction' section states that users can report a problem on their street or in their neighbourhood through either the Love Clean Streets app (available on Google Play for Android and the Apple App Store) or the Love Clean Streets website.

## Report a highways problem

As the Highway Authority, Norfolk County Council maintains most of the 6,000 miles of roads in Norfolk, except:

- Trunk roads (the A11 and A47) are managed by [National Highways](#)
- Private roads are maintained by their owners
- Street lights - [report a problem to our contractor, Amey](#)

For information on our response times, read our [Transport Asset Management Plan](#).


Ask a question >

### Roads, pavements and cycleways problem types




[Potholes](#)

Large holes on the road, path or cycleway surface




[Drainage and flooding](#)

Standing water, ditches, blocked drain, flooded property, impassable road



[Highways damage \(excluding potholes\)](#)

Cracks or other damage excluding potholes to a road



[Hedges and trees](#)

Trees or hedges that have fallen into the road or are leaning, unstable, diseased or dying




[Streetlights](#)

Broken, missing or problems with streetlights



[Manhole cover](#)

Broken, missing or rocking manhole cover



[Grass, weed or verges](#)

Overgrowth creating issues or obstructions



[Road signs and posts](#)

Damaged, missing or dirty road and warning signs

**SMEE update** (volunteer report) *we were rewarded with very warm sunshine for the latest work task and a big thank you to the eight volunteers who were able to help. Work commenced on clearing the eastern dyke which has silted up in the last few years since our neighbour dug it out to establish the boundary. A lot of the bramble and brash has also been removed from the top of the dyke by the gate. The spoil from the dyke has been moved to the end of the woodland path to further reinforce the site where we hope to get a bench. More of the nettle and hogweeds has been removed and a lot of new ox-eye daisy, knapweed and wild carrot plants have been planted in the*

*grassland. We have decided to stop digging out the nettle and hogweed this year to allow these new plants to get established. I enclose some action photos from the session. We may try and fit in another session on Saturday 12th April - working on the dyke clearing - depending on the nesting birds.*

### **366/25: ATTENDANCE**

**Present:** Cllrs Fossey (Chair) Starkings (Vice-Chair), Bradford, Bye, Smith, Sayer, and Coates. The Parish Clerk/Responsible Financial Officer was also present.

**Apologies:** Cllr Watson – other engagement. Noted.

Correspondence had been received from Cllr Lee Pallett notifying the council of his resignation.

### **367/26: DECLARATIONS OF INTEREST AND DISPENSATIONS:**

Council was reminded of the current declarations made as representatives of the Martham Recreation Coronation Committee – Cllrs Bradford, Sayer, and Watson (not in attendance).

### **368/27: MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council meeting minutes held on 19 February 2025. AGREED.

### **370/28: MATTERS ARISING FROM PREVIOUS MINUTES**

#### **Successful Bid for SAM2 Speed Awareness Signs**

The Parish Council's bid for SAM2 speed signs has been approved, with 50% funding secured under the 2025/26 Local Highway Improvement Partnership.

- Funding must be spent within the 2025/26 financial year, unless an extension is granted.
- Further coordination required with NCC Officers.

#### **Martham & District Garden Club – Plant Sale**

- The Plant Sale will take place on Saturday, 31 May 2025.
- Public Liability Insurance has been received, and the event is now confirmed.

#### **Parish Liaison Meeting – 17 March 2025** (Cllrs Fossey, Coates, and the Clerk attended).

- The meeting was held on Monday, 17 March at 6:00 pm at the Town Hall, Great Yarmouth.
- The subject of Devolution and Local Government Reorganisation was presented. A proposal for a three Unitary model is being supported by Great Yarmouth Borough Council. More local consultations will take place in the forthcoming months.

Further details can be found on the GYBC website here: <https://www.great-yarmouth.gov.uk/>

### **371/29: CORRESPONDENCE/CONSULTATIONS**

#### **Speed Limits on Staithe Road**

- Concerns have been raised regarding speeding issues, during school run hours.
- Norfolk County Council has stated the speed limit complies with the Norfolk Speed Management Strategy and will not be altered.

- The Speed Awareness Group continues to look for volunteers and the news of the second Speed Awareness Monitoring Sign (SAM2) grant award was well received. The Chair highlighted how the sign is only permitted on certain areas of the highway and must be rotated every four weeks. This work requires additional volunteers to help erect the sign and attend organised sessions.

### **Great British Spring Clean & Annual Litter Pick**

- The #GBSpringClean initiative has been launched.
- A social media resource pack is available and will be presented at the meeting.
- The date for the annual litter pick has been confirmed as Saturday 26 April 2025.

### **372/30: PLANNING**

Consideration was given to applications and decisions received from Great Yarmouth Borough Council, Broads Authority, and Norfolk County Council.

**373/31: Great Yarmouth Borough Council** - to consider applications and decisions received [GYBC](#)

**06/25/0048/F** – 26 Repps Road, Martham

**Proposal:** External alterations and conversion of an existing domestic garage into a hair salon (Use Class E(a)). Comments to be submitted by 13th March 2025.

**Parish Council comment** – No objection (please may officers clarify the location and position of parking).

**06/25/0066/F** – Land south of 29 Hall Road, Martham

**Proposal:** Change of use from agricultural land to two dog exercise fields, installation of a car parking area, erection of two shelters, and screening. Comments to be submitted by 26.3.2025.

**Parish Council comment** – objection based on the following: Overlooking/loss of privacy, loss of light and overshadowing, parking, Highway safety, traffic, effect on the conservation area, design, appearance and materials and nature conservation concerns.

**06/25/0087/HH** – Land to the rear of Moregrove House, 10 Moregrove Lane, Martham

**Proposal:** Erection of a single-storey outbuilding with a dual-pitch roof. Comments to be submitted by 14th March 2025.

**Parish Council comment** – no comment (please may council have clarification on proposed use for the unit).

### **374/32: Broads Authority and Norfolk County Council**

**BA/2025/0063/NONMAT** – 38 Riverside, Martham Application for non-material amendments to the approved permission BA/2024/0120/HOUSEH. Changes include bridge ramp design modifications and south elevation fenestration adjustments.

**Parish Council comment** – no objection

**375/33: FINANCIAL MATTERS\***

To receive an update on income received, a bank balance, and reconciliation.

Income of £397.40 has been received. The Bank Balance was confirmed as £91,356.47 as of 28 February 2025. Payments for February and March were AGREED.

**376/34: VILLAGE MATTERS** : Councillor updates on Village matters were received including:

**Cllr Coates** has been working with Heart2Heart Charity to raise funds to install bleed kits in some defibrillators as they cost £90 each. News on this will be published once they are in place.

The Chair added calling emergency services dialling 999 will also hold this information. The next Quiz will be held 26 June 2025 in the Village Hall, another sale of Jigsaws will be held during the next festival. Fly-tipping has been reported to Great Yarmouth Borough Council using the LoveCleanStreets App.

**Cllr Vick Smith** has been producing content for the NR29 , noticeboard, Facebook, and the Parish Council website, downloading information for further analysis on the SAM2 sign.

**Cllr Fossey** has been organising the printing of signs for the main bus shelter, the tile on the bus shelter near the DIY has been replaced and defibrillator positioning sign is ongoing.

**Cllr Bradford** - monthly finance matters

**Cllr Starkings** – monthly finance matters

**Cllr Bye** – ongoing communication on allotments

**Cllr Sayer** – ongoing work on the allotments

**377/35: ADMINISTRATION:** no matters raised within the month

**378/36: NEXT FULL COUNCIL MEETING** – Wednesday 16 April 2025

**379/37: EXCLUSION OF THE PRESS AND PUBLIC**

It was RESOLVED to exclude the press and public from the meeting under the Public Bodies (Admission to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items relating to contracts and staffing.

- Cllr Smith left the meeting 9.21pm

It was **RESOLVED** to extend the meeting beyond 9.30pm in line with Standing Orders to discuss agenda items.

**Grass cutting** - contracts were discussed and it was UNANIMOUSLY RESOLVED to pay all outstanding invoices for the current financial year to March 2025 with grant applications to be submitted and considered in all future cases.

The meeting closed at 21.36 pm.

Signed ..... Chairman.....

**\*Payments List Feb/March 2025**

<b><u>Payee</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
Norse Eastern Ltd	CC Bin	31.08
Plan	Mobile Phone	57
BT	Community Centre	70.06
R. Scott	Litter Picking	120
Paston Chase	IT Support	120
Staffing	HR Feb	1797
Staffing	HR March	3063.78
Flogas	Community Centre	475.99
Martham DIY	Community Centre	10.78
Broadland Computers	Cloudcare	50
Expenses	CC Light Bulbs	58.56
Viking	Community Centre	356.31
Anglian Water Bus	Utilities	127.26
UNITY	Charges	6
Parish Online	Subs	192
Konica Minolta	Printer	306.02

**Total** **6,841.84**

**Income**

Bank Interest		47.4
EVCP	Fuuse	0
CC Hire	Room Hire	200
Alford Storage & T	ASTCO RECYCLING	0
Allotments	Plot Fees	150
<b>Total</b>		<b><u>£397.40</u></b>

**Balance per bank statements 28 February 2025**

Santander Savings	1,660.01
Santander Current	2,179.50
Nationwide Savings Building Society	31,731.44
Unity Trust Account	55,430.99
Lloyds	354.53
<b>Total</b>	<b><u>£91,356.47</u></b>